

CITY OF HARRIS 2024 FEE SCHEDULE

Appendix A

To Chapter 36 of the Harris City Code

Adopted by the Harris City Council

January 8, 2024

Effective January 18, 2024

Appendix A Fee Schedule

(A) Clerk's Office Fees.

Fee Name	Fee
Affidavit of Candidacy	\$ 15.00
Copies (per page)	\$ 0.25
Fax (per page)	\$ 1.00
Assessment Search	\$ 25.00
Bad Check Fee (plus bank fee)	\$ 30.00
Copy of Budget	\$ 12.00
Copy of City Audit	\$ 20.00
Copy of Comprehensive Plan	\$ 30.00
Copy of Zoning Ordinance	\$ 20.00
Copy of Subdivision Ordinance	\$ 20.00
Special Meeting Fee	\$ 250.00
Agenda Mailing-City Council (per year)	\$ 100.00
Agenda Mailing-Planning Commission (per year)	\$ 100.00
Agenda Mailing-Special Council & Commission (per year)	\$ 25.00
Meeting Recordings (per meeting)	\$ 10.00
City or Zoning Map (2'x3') Black & White	\$ 15.00
City or Zoning Map (2'x3') Color	\$ 20.00
City or Zoning Map (3'x4') Black & White	\$ 20.00
City or Zoning Map (3'x4') Color	\$ 30.00
Copy of City Code	\$ 150.00
Notary Service (per document)	\$ 5.00
Engineering Design Standards	\$150.00/paper copy. \$50.00/CD
License Fees:	
Cigarette License	\$ 175.00
Cigarette License Late fee (received after due date)	\$ 100.00
Dance License	\$ 100.00
Dance License-Temporary (per day)	\$ 20.00
Dog License	\$ 5.00
Animal Permit (single)	\$ 5.00
Animal Permit (multiple)	\$ 20.00
Parade Permit	\$ 20.00
Special Event Permit	\$ 20.00
Garbage Hauler License	\$ 150.00
Mechanical Installer's License	\$ 15.00
Transient Merchant/Peddler License - One day permit (per day)	\$ 15.00
Transient Merchant/Peddler License - 30-day permit	\$ 75.00

Liquor License Fees:	
On Sale-Liquor, wine or beer license application and investigation fee:	
General Fee	\$ 500.00
Additional per person or entity fee	\$ 200.00
Escrow for out of state applicant	\$ 1,000.00
Manager Investigation Fee	\$ 300.00
Duplicate Alcohol License	\$ 10.00
Annual Off-Sale Liquor License	\$ 150.00
Annual On-Sale Liquor License	\$ 2,000.00
Annual Off-Sale Beer License	\$ 100.00
Annual On-Sale Beer & Wine License	\$ 750.00
Annual Sunday Liquor License	\$ 200.00
Temporary Liquor License	\$ 150.00
Temporary Beer & Wine License	\$ 50.00
Annual Sunday On-Sale Beer & Wine License	\$ 100.00
Liquor License Late fee (received after due date)	\$ 200.00
Staff Time Charges:	
City Clerk's Time (per hour)	\$ 30.00
City Treasurer's Time (per hour over 1/2 hour only- retroactive)	\$ 30.00
Project Manager's Time (per hour)	\$ 30.00
Fire Chief Inspection Time (per hour)	\$ 30.00
Public Works Time (per hour over 1/2 hour only- retroactive)	\$ 50.00

(B) Park Fees.

Fee Name	Fee
Shelter/Concession Rental incl electricity, per weekend	\$ 25.00
Ball field use for summer league per-team per-night a week per- season	\$ 100.00
Ball field use for summer league daily fee	\$ 10.00
Ball Field Advertising 6 months fee	\$ 150.00
City Hall Rental (per-day or event)	\$ 100.00
Deposit for City Hall Rental	\$ 100.00

(C) Street Department Fees.

Fee Name	Fee
Street Obstruction Application Fee (<i>closure of street</i>)	\$ 50.00
Excavation Fee (<i>interruptions of road surface</i>)	\$ 75.00
Obstruction/Excavation Escrow Fee	\$ 2500.00
Sign Installation Fee	\$ 300.00

(D) Zoning Department Fees.

Fee Name	Fee
Variance Application Fee	\$ 200.00
Conditional Use Permit Application Fee	\$ 200.00
Rezoning Application Fee	\$ 200.00
Interim Use Permit Application Fee	\$ 200.00
Accessory Structure before primary structure is built Fee	\$ 200.00
Escrow - to be returned after a certificate of occumancy is received	\$ 8000.00
Recording fee	\$ 50.00
Site Plan Review	\$ 200.00
Zoning Ordinance Text Amendment	\$ 200.00
Escrow Fee for: CUP; Variance; Rezoning; Interim	\$ 2,500.00
Business established in wrong Zone (<i>weekly effective 30 days after letter of notice is sent and no application has been completed</i>)	\$ 100.00
Preliminary & Final Subdivision Application Fee	\$ 300.00
Subdivision/ Plat Cost Deposit	
Initial Deposit 1-3 Lots, (plus actual costs)	\$ 2,500.00
Initial Deposit 4-50 Lots , plus actual costs	\$ 5,000.00
Initial Deposit 51 or more Lots, (plus actual costs)	\$ 10,000.00
Waiver of Subdivision Application	\$ 100.00
Metes and Bounds Subdivision Application	\$ 300.00
Metes and Bounds, Lot Reconfiguration Cost Deposit, (plus actual costs)	\$ 500.00
Lot Reconfiguration Application Fee	\$ 300.00
Planned Unit Development Application	\$ 300.00
Preliminary Planned Unit Development Cost Deposit (per acre)	\$ 5,000.00
Subdivision Recreation Fee (per lot)	\$ 1,500.00
Fence Permit	\$ 40.00
Business Sign Permit	\$ 50.00
Temporary Family Healthcare Dwelling - Application	\$ 100.00
- Renewal	\$ 50.00

(E) Building Department Fees. (All building permits are administered through Chisago County)

Fee Name	Fee
Building Permits.	
The City of Harris pursuant to Minnesota Statutes § 16B.62, Subdivision 1 shall collect from each applicant a building permit fee based upon the total valuation of a project as set forth below:	
Total Valuation	
\$2,000 to \$25,000	\$69.25 for the first \$2,000 plus \$14 for each additional \$1,000 or fraction thereof, to and including \$25,001
\$25,001 to \$50,000	\$391.25 for the first \$25,000 plus \$10.10 for each additional \$1,000, or fraction thereof, to and including
\$50,001 to \$100,000	\$643.75 for the first \$50,000 plus \$7 for each additional \$1,000, or fraction thereof, to and including
\$101,001 to \$500,000	\$993.75 for the first \$100,000 plus \$5.60 for each additional \$1,000, or fraction thereof, to and including
\$500,001 to \$1,000,000	\$3,233.75 for the first \$500,000 plus \$4.75 for each additional \$1,000 or fraction thereof, to and including
\$1,000,001 and up	\$5,608.75 for the first \$1,000,000 plus \$3.15 for each additional \$1,000, or fraction thereof
Plan Review. (percent of building permit fee)	65.00%
State Surcharge. (percent of valuation)	\$ 0.00
All building permits are based on valuation - there are no 'flat fee' building permits. Plumbing, heating and mechanical work is included in the building permit the Building Inspector shall utilize the Minnesota Department of Administration Building Valuation Data distributed annually in May of each year.	
Re-inspection fees assessed under provisions of 305.8 of the 2007 Uniform Building Code. (per hour)	\$ 47.00
Agriculture Buildings Site Permit	\$ 20.00

<u>Demolition Permits</u>	
Permit includes pre-demolition inspection, asbestos testing, lab fees of 3 samples and reclamation inspections. Performance bond guarantees proper removal and disposal of materials, abandonment of septic system and reclamation of property.	
Residence/Commercial (includes fire department burns)	\$ 500.00
Demolition Permit Performance Bond	\$ 5,000.00
<u>Septic Systems (SSTS) Permits & Fees</u>	
Residential - new home or replacement trench system	\$ 300.00
Replacement Mound System	\$ 347.00
Tank Only	\$ 150.00
Repair	\$ 50.00
Addition of Pretreatment	\$ 150.00
Other or Commercial Establishment and Midsized 5,000 - 9,999 gpd (plus any associated engineering fees)	\$ 500.00
Midsized hookup (w/o individual tanks)	\$ 50.00
Operating permits involve monitoring and are required for holding tanks, privies, midsized systems and Type II, III, IV or V systems installed.	
Single Family Residence (per year of required monitoring)	\$ 25.00
Commercial up to 4,999 gpd (per year)	\$ 50.00
Commercial 5,000 to 9,999 gpd (per year plus any associated engineering fees)	\$ 100.00
Point of Sale Septic Certification	\$ 200.00
Point of Sale Septic Certification for Holding Tanks	\$ 100.00
<u>Driveway Permits & Deposits.</u>	
New Driveway installed on city street. \$900.00 refunded to applicant after installation/inspection/approval.	\$ 1,000.00

Public Utilities Fees.

Fee Name	Fee
Basic Water Charge Monthly -Commercial (per REU)	\$ 60.94
Basic Water Charge Monthly-Residential	\$ 60.94
ResidentialWater Charge/1000 Gallons	\$ 5.29
Water Conservation Fee/1000 gallons after 40,000 gallons bi- monthly	\$ 6.81
Basic Sewer Charge Per-Monthly -Commercial	\$ 46.58
Basic Sewer Charge Per Month-Residential	\$ 38.55
Sewer Charge/ 1000 Gallons	\$ 11.45
Sewer Connection Fee	\$ 3,500.00
Water Connection Fee	\$ 2,500.00
Water Trunk Area Charge Per Acre	\$ 1,061.00
Sewer Trunk Area Charge Per Acre	\$ 1,804.00
Late Fee for Water Bill (of bill amount)	\$ 0.10
After Hours Shut-off/turn-on	\$ 200.00
Involuntary shut-off or turn-on of water service	\$ 60.00
Voluntary shut-off or turn-on of water service	\$ 25.00
Administrative fee to Certify to Tax Levy Fee	\$ 75.00
Annual Wastewater Permit	\$ 180.00
Hauled Wastewater (per 1,000 gallons)	\$ 50.00
Bulk Water off Hydrant (per gallon)	\$ 0.03
Meter Testing Deposit	\$ 25.00

(F) Oak Grove Cemetery.

Fee Name	Fee
Cemetery Lots Resident (per lot)	\$ 500.00
Non-resident (per lot)	\$ 750.00