

**Harris Planning Commission
Regular Meeting Minutes
Monday, March 24, 2025**

- I. **Call to Order** – Chairman Borash called the meeting to order at 7:00 p.m.
- II. **Pledge of Allegiance** – All present participated in the Pledge of Allegiance.
- III. **Roll Call** – City Clerk Shannon Geier conducted roll call. Present were Chairman Jeff Borash, Commissioner Shari Denny, Commissioner Tina Kolodziej, Commissioner Neil Elmquist, and Commissioner Al Siedow. Geier announced a quorum was present.
- IV. **Consent Agenda** - Siedow made a motion to approve the Regular Meeting Minutes of February 24, 2025. Elmquist seconded the motion. All in favor, motion carried.
- V. **Public Comment** – None.
- VI. **Regular Agenda** -
 - A. **Dog boarding, kennel, and dog ordinance** – City Planner Claire Stickler presented the Chisago County Ordinance related to dog boarding and kennels for the Commissioner’s review and consideration. Stickler highlighted key provisions within the ordinance. The Commissioners agreed to table the discussion to allow additional time for a thorough review of the ordinance.
 - B. **Driveway / Culvert Procedure** – Geier informed the Commission that the City has received inquiries regarding the installation of mailboxes, which the Post Office indicated is the City's responsibility. The matter was tabled pending the development of specific policy requirements.

The Commissioners also reviewed the existing Driveway Policy and requested the following items be addressed for further discussion at the next meeting:

 - Inclusion of a \$100 application fee.
 - Establishment of a \$1,000 escrow, with inspection fees of \$50 each for the first two inspections and \$100 for a third inspection, if required.
 - Revision of item #6 to reflect that a one-size-fits-all approach is not feasible.
 - Clarification on the timeline for releasing escrow funds.
 - Determination of whether driveways must be installed prior to building permit approval.
 - Clarification on authority and requirements when the driveway is located on a Chisago County road.
 - Consideration of adopting Chisago County driveway requirements.
 - Evaluation of whether the current policy should be elevated to an ordinance.

- C. **Update Johnny Mold** – An application for a Conditional Use Permit (CUP) was received; however, the required application fee and escrow payment were submitted too late for the item to be included on the agenda for this meeting. It was noted that one of the existing pole buildings on the property may be used as a residence, though this could not be confirmed.

The Commission discussed the possibility of including a stipulation in the CUP requiring all structures on the property to be inspected. The Commissioners requested that the CUP application process proceed and that a public hearing be scheduled for the May meeting. Additionally, they requested that the Chisago County Zoning Department conduct an inspection to determine whether the structure in question is being used as a residence.

- VII. **Commissioner Reports** – None.
- VIII. **Adjourn** - Denny made a motion to adjourn. Kolodziej seconded the motion. All in favor, motion carried. The meeting was adjourned at 8:20 p.m.

City Clerk – Shannon Geier

Jeff Borash - Chair

Date Approved