

**HARRIS CITY COUNCIL**  
**Regular Monthly Meeting Minutes**  
**Monday, January 9, 2023**

- I. **Call to Order:** Mayor Carlson called the meeting to order at 7:00 pm.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Oath of Office:** Randall Carlson, Garret Pearson, and Al Siedow recited the Oath of Office for their elected positions.
- IV. **Roll Call:** City Clerk Shannon Geier conducted roll call. Present were Mayor Randy Carlson, Councilmember David Maack, Councilmember Garret Pearson, Councilmember Diane Miller, and Councilmember Al Siedow. City Clerk Geier announced a quorum is present.
- V. **Consent Agenda:** Mayor Carlson requested the Regular Agenda be amended to add 438<sup>th</sup> Street Sanitary Sewer Improvements Pay Estimate #4 as Item A1 and Resolution 2023-02, A Resolution Accepting a Donation, as Item I.
  - Miller made a motion to amend the Regular Agenda as requested. Siedow seconded the motion. All in favor, motion carried.
  - Pearson made a motion to approve the Dec 12 Regular Meeting Minutes and Accounts Payable. Maack seconded the motion. All in favor, motion carried.
- VI. **Public Comment:** Jerry Williams asked if the water and sewer usage charges would continue increasing. Mayor Carlson stated that the increases are needed because of increasing costs.
- VII. **Public Hearing – Fee Schedule:** Mayor Carlson opened the Public Hearing at 7:05 pm. Council reviewed the items that are changing such as zoning fees and wastewater hauler permits. There were no questions or comments from the public. Mayor Carlson closed the Public Hearing at 7:09 pm.
- VIII. **Regular Agenda:**
  - A. **2023 Street Improvements (Falcon Ave, Ginger Ave & Harder Ave)**
    - Plan Approval and Bid Authorization – Steve Winter from MSA was present to discuss the plans and anticipated schedule for the Falcon, Ginger, and Harder Avenue Improvements of 2023. The next step is for Council to approve the plans and order bid advertisement.
    - Resolution 2023-01 Plans and Specs – Council updated the Resolution to show the deadline for the bids to be received as 11:00 a.m. and to authorize the City Clerk and City Engineer to work together in advertising for bids. Siedow made a motion to approve the amended Resolution 2023-01, a Resolution Approving the Plans and Specifications and Ordering Advertisement for Bids in the Matter of Falcon, Ginger, and Harder Avenue Improvements of 2023. Maack seconded the motion. All in favor, motion carried.

- ❖ **A1. 438<sup>th</sup> Street Sanitary Sewer Improvements Final Payment #4 –** Maack made a motion to approve the final payment to Kuechle Underground, Inc. for the 438<sup>th</sup> Street Sanitary Sewer Improvement in the amount of \$12,630. Pearson seconded the motion. All in favor, motion carried.
- B. **MSA Invoices –** Invoices totaling \$18,292.70 were received from MSA, but in reviewing them City Clerk Geier found discrepancies and asked MSA to clarify. There was confusion about whether some of the bills were for the Design Phase Task Order or the Construction Phase Task Order. Carlson made a motion to table until MSA has a chance to review and respond. Miller seconded the motion. All in favor, motion carried.
- C. **Deed Grant Contract Well/Seal Well –** Siedow made a motion to sign Grant Contract Agreement #CDAP-21-0059-O-FY23, a grant through MN DEED in accordance with the Small Cities Development Program in the amount of \$600,000 to be used to seal well #1 and drill new well #3. Pearson seconded the motion. All in favor, motion carried.
- D. **Ordinance 2023-01 Fee schedule and Summary –** Siedow made a motion to approve Ordinance No. 2023-01, an Ordinance Adopting a Fee Schedule, and Summary Publication of same. Pearson seconded the motion. All in favor, motion carried.
- E. **Annual Designations –** Mayor Carlson suggested appointments to committees for the Council to consider. Maack made a motion to approve the 2023 Annual Appointments and Designations as presented. Siedow seconded the motion. All in favor, motion carried.
- F. **Volunteer Endorsement –** City Clerk Geier advised the Council that the City Insurance does not have a volunteer endorsement according to the Agent. Geier has requested an estimate for adding an endorsement and will bring information back to the next Council meeting.
- G. **Community Projects –** Stauber projects – City Clerk Geier requested direction from the Council as to what project they will want submitted if the Congressman decides to seek local community project requests for FY2024 Funding. Council consensus was the need for paving Ginger Ave, sidewalks and lighting for downtown development, and sewer and water to the freeway for I-35 development.
- H. **Park and Rec request to move jailhouse and create a soccer field –** Park and Rec Chairman Siedow asked the Council if the jailhouse could be moved and suggestions for where to relocate it. Siedow stated that by the Sheriff's Office may be a good spot to highlight the jailhouse because it would be by the new trailhead. He also advised the Council the soccer field may no longer be an option because of the new well. More information is needed on the well location.
- I. **Resolution 2023-02 Acceptance of Donation –** Miller made a motion to approve Resolution 2023-02, a Resolution Accepting a Donation to the City of Harris from Trinity Lutheran Church in the amount of \$2,000 of which \$1,000 is for Harris Fire Department Scene Lighting and \$1,000 is for the Parks and Recreation Department. Pearson seconded the motion. All in favor, motion carried.

**IX. Staff/Department Reports:**

- A. **Public Works** – Written Report.
- B. **Parks and Rec** – Written Report.
- C. **PeopleService Report** – Written report.
- D. **Mayor and Council Reports** – Mayor Carlson reported that he is still working on insurance for the park vandalism; the Border-to-Border grant with Lumen, the Chisago County Board matching grant, and Todd with Ehlers on funding options.

- X. Adjourn:** Miller made a motion to adjourn. Siedow seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 7:58 pm.

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City Clerk – Shannon Geier

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Randy Carlson - Mayor

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Date Approved

Approved