

**HARRIS CITY COUNCIL**  
**Regular Monthly Meeting Minutes**  
**Monday, November 14, 2022**

- I. **Call to Order:** Mayor Carlson called the meeting to order at 7:00 pm.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Appoint Councilmember for November and December -Resolution 2022-21:** Sculley made a motion to approve Resolution 2022-21, a Resolution declaring a vacancy on Council, and appoints Garret Pearson as Councilmember for November and December 2022. Maack seconded the motion. All in favor, motion carried.
- IV. **Oath of Office:** Councilmember Pearson took the Oath of Office for his newly appointed position.
- V. **Roll Call:** City Treasurer Sue Riesing conducted roll call. Present were Mayor Randy Carlson, Councilmember Diane Miller, Councilmember David Maack, Councilmember Dan Sculley, and Councilmember Garret Pearson. A quorum was present.
- VI. **Consent Agenda:** Maack made a motion to approve the October 17 Regular Meeting Minutes, October 27 Special Meeting Minutes, and Accounts Payable. Sculley seconded the motion. All in favor, motion carried.
- VII. **Public Comment:** None
- VIII. **Resolution 2022-23 Canvassing Board:** The City Council met on this 14<sup>th</sup> day of November to canvas the results of the Municipal Election held on Tuesday, November 8, 2022. Miller made a motion to approve Resolution 2022-23, a Resolution to certify the Municipal Election results for Mayor as Randy Carlson and Offices of Councilmember as Allen Siedow and Garret Pearson. Maack seconded the motion. All in favor, motion carried.
- IX. **Regular Agenda:**
  - A. **Fire Department -**
    - Fire Chief Report: recommending two individuals for hire, Cody Abbott and Justin Markus. Sculley made a motion to approve them for hire. Pearson seconded the motion. All in favor, motion carried. Bids received for electrical work at the fire hall. Miller made a motion to approve the Northwoods bid of \$6,000. Carlson seconded the motion. All in favor, motion carried.
    - Deputy Chief 2 – Streater report, Harris Club, and Wishing Tree: requesting permission to have the “Christmas in Harris Wishing Tree” at City Hall during days and hours open to the public. The tree will be moved to the Legion before the December 3<sup>rd</sup> event. Pearson made a motion to approve the request as stated. Maack seconded the motion. All in favor, motion carried.
    - Fire truck chassis winning bid: Miller made a motion to accept the only bid. Sculley seconded the motion. Motion carried 4-1, Carlson abstained because it was his bid.

- B. **Department Spending limits** – Carlson made a motion to change the Purchase Order Policy as follows: Any purchase in the amount of \$2000 or less may be approved by the department head. Any purchase over the amount of \$2000, but under \$3000, must have the approval of the Mayor and one (1) Councilmember or the approval of two (2) Councilmembers before a purchase order number will be given. Any purchase in the amount of \$3000 or more must have the approval of the majority of a quorum of the City Council at a council meeting before a purchase order number will be given. Pearson seconded the motion. All in favor, motion carried.
- C. **Gustafson proposed seeding plan** – The City Council directed staff to pass the Mineral Extraction Ordinance to the Planning Commission for review of item 155.10(k) to make it more specific in the description of the berm requirements.
- D. **Resolution 2022-20 Delinquent Utility bills** – Miller made a motion to approve Resolution 2022-20, a Resolution certifying delinquent utility bills for collection on the tax rolls. Pearson seconded the motion. All in favor, motion carried.
- E. **Resolution 2022-22 Annual Polling place** – Sculley made a motion to approve Resolution 2022-22, a Resolution designating City Hall as the polling place for 2023. Pearson seconded the motion. All in favor, motion carried.
- F. **Ordinance 2022-06 Accessory Structure Ordinance** – Maack made a motion to approve Ordinance 2022-06, and Summary Publication, amending Section 154.07©4 and Section 154.14(D)4 allowing an accessory structure prior to construction of the principal building via Interim Use Permit and specified restrictions. Sculley seconded the motion. All in favor, motion carried.
- G. **Ordinance 2022-07 Fence ordinance** – Pearson made a motion to approve Ordinance 2022-07 amending Section 154.22(A) Fence Maximum height to six feet in height in all yards except the front yard. Miller seconded the motion. All in favor, motion carried.
- H. **Budget 2023** – To be reviewed and finalized at the December meeting.
- I. **Traffic signs purchase** – Carlson made a motion to purchase 30 high intensity prismatic stop signs and 80 green posts from Newman Traffic Signs, and sign bolts and post bolts as needed, all at a cost not to exceed \$5,000. Pearson seconded the motion. All in favor, motion carried.
- J. **Outfitting PW new one ton** – Motion by Maack to purchase the following items for the PW one-ton: back rack cab protector, light brackets, LED beacon, strobes (all wired and installed) from Aspen Equipment; slide-in spreader, 2 cu yd hopper, plow equipment install, undercarriage mount, control kit, wiring kit, and head light adapter from Crysteel Truck Equipment; and truck door lettering from Colors by Craig. Miller seconded the motion. All in favor, motion carried.
- K. **Task Order for Improvements for Harder Ave, Falcon Ave, and Ginger Ave** – Maack made a motion to authorize the MSA Task Order for Design and Bidding Phase Services on the Harder, Falcon, and Ginger paving projects at a cost of \$31,300. Carlson seconded the motion. All in favor, motion carried.
- L. **Special Benefits appraisal** – Carlson made a motion to table until more information can be obtained. Pearson seconded the motion. All in favor, motion carried.

- M. **Well House security fence repair** – Pearson made a motion to table until spring. Sculley seconded the motion. All in favor, motion carried.
- N. **Street light pole outlet repair bids** – Carlson stated the outlets will not be fixed due to the cost. We can live without Christmas lights on two poles.
- O. **PW garage door repair** – Pearson made a motion to approve the estimate from Elite Garage Door to repair the PW garage door at a cost of \$2,845.21. Sculley seconded the motion. All in favor, motion carried.
- P. **Fee schedule changes for 2023** – To be reviewed and finalized at the December meeting.
- Q. **Carol Raymond chicken permit** – Miller made a motion to approve the Animal Permit for Carol Raymond. Carlson seconded the motion. All in favor, motion carried.

X. **Staff/Department Reports:**

- A. **3<sup>rd</sup> Quarter Chisago County Sheriff’s Newsletter** – Written Report.
- B. **Public Works** - Written Report.
- C. **PeopleService Report** - Written Report.
- D. **Planning Commission Report** - Written Report.
- E. **Mayor and Council Reports**
  - Pearson made a motion to approve an additional \$800 for the well house ceiling repairs. Sculley seconded the motion. All in favor, motion carried.
  - Mayor Carlson is considering purchasing the empty lot south of Big Daddy’s since the City tabled indefinitely.
  - The MLS listing for the lot on 438<sup>th</sup> has expired. We will relist in the spring.

- XI. **Adjourn:** Miller made a motion to adjourn. Pearson seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 9:06 pm.

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City Clerk – Shannon Geier

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Randy Carlson - Mayor

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Date Approved