

HARRIS CITY COUNCIL
Regular Monthly Meeting Minutes
Monday, December 12, 2022

- I. **Call to Order:** Mayor Carlson called the meeting to order at 7:00 pm.
- II. **Pledge of Allegiance:** Everyone joined in the Pledge of Allegiance.
- III. **Roll Call:** City Clerk Shannon Geier conducted roll call. Present were Mayor Randy Carlson, Councilmember Diane Miller, Councilmember David Maack, Councilmember Dan Sculley, and Councilmember Garret Pearson. A quorum was present.
- IV. **Consent Agenda:** Miller made a motion to approve the November 14, 2022, Regular Meeting Minutes and Accounts Payable. Pearson seconded the motion. All in favor, motion carried.
- V. **Public Comment:** None.
- VI. **Truth in Taxation Public Hearing:** Mayor Carlson opened the Public Hearing. No one was present for the Truth in Taxation Public Hearing. After a short wait Carlson closed the Public Hearing.
- VII. **Regular Agenda:**
 - A. **Fire Department -**
 - Fire Chief Report: Written report reviewed. The council interviewed Hunter Lawrence, Corbyn Werhun, and Richard Roloff for firefighter positions. Pearson made a motion to hire the three men based on the Fire Chiefs recommendations. Sculley seconded the motion. All in favor, motion carried. This brings the Fire Dept. up to 24 members.
 - The HVFD is hosting county-wide ICS (Incident Command) training during January and February. Each class costs about \$4200. Carlson made a motion to approve the training. Pearson seconded the motion. All in favor, motion carried. Chief Chapeau advised the Council there are no updates on grants.
 - Deputy Chief 2 Streater report, Harris Club: The Harris Club Christmas in Harris was a success.
 - B. **Budget 2023 –** Council decided to put an additional \$7500 into Parks and to look for matching grants for planning and improvements.
 - C. **Resolution 2022-19 Final Levy Resolution –** Maack made a motion to approve Resolution 2022-19, A Resolution Adopting the 2023 Property Tax Levy, General Fund is \$422,983, Water Fund, \$37,500, Sewer Fund \$210,000 Total Levy being \$670,483. Sculley seconded the motion. All in favor, motion carried.
 - D. **Fee schedule changes for 2023 –** Proposed changes to the 2023 Fee Schedule were discussed. The fee schedule will be finalized at the January 2023 meeting.
 - E. **Special Benefits appraisal –** Proposals were received from Nagell Appraisal & Consulting and Lake State Realty Services, Inc. Pearson made a motion to hire Nagell Appraisal & Consulting for special benefits appraisals for Harder Ave, Falcon Ave,

and Ginger Ave paving projects at a total cost of \$1,500. Maack seconded the motion. All in favor, motion carried.

- F. **Planning Commission Appointments** – Pearson made a motion to appoint Shari Denny, Neil Elmquist, and Haley Peabody to the Planning Commission. Miller seconded the motion. All in favor, motion carried.
- G. **2023 Meeting and Holiday Schedule** – A request was received to change the Planning Commission meetings to the fourth Monday of each month except for legal holidays, then the meeting will be the following Wednesday. The Planning Commissioners agreed that it would be a positive change. Pearson made a motion to approve the 2023 Meeting Schedule with the requested changes and the 2023 Holiday Schedule as presented. Carlson seconded the motion. All in favor, motion carried.
- H. **Annual Designations** – City Clerk Geier advised the Council of items that may change such as the Sheriff's Department no longer handles animal control issues, and the IRS mileage rate may change. She is researching both. Councilmembers should consider the committee options before the next meeting. The mayor will submit his recommendations and the 2023 Annual Appointments and Designations will be finalized by the Council at the January 9th 2023 meeting.
- I. **Picnic table sales** – Council requested a count of how many new picnic tables need to be purchased versus how many picnic tables just need the tabletop wood to be replaced. Park and Rec Committee Chairman Al Siedow stated he plans to make changes to the parks and will need more tables. His plans include moving the jailhouse and making a soccer field. Pearson made a motion to table until requested information is obtained. Maack seconded the motion. All in favor, motion carried.
- J. **North Branch Area Hockey Association Gambling Permit** – Miller made a motion to approve the NBAHA Gambling Permit. Carlson seconded the motion. All in favor, motion carried.
- K. **Sunrise Prairie Regional Trail Permanent Easement Agreement** – Miller made a motion to approve the Sunrise Prairie Regional Trail Permanent Easement Agreement with Chisago County for the purpose of construction and maintenance of a public multi-use trail and trailhead. Sculley seconded the motion. All in favor, motion carried.
- L. **Resolution 2022-24 - S.A.P. 013-630-19 & 013-040-001 CSAH 40 (460th)** – Carlson made a motion to approve Resolution 2022-24, A Resolution Approving the Plans for Reconstruction or Improvement of CR-30 and CR-40 (aka 460th) within Harris City limits. Maack seconded the motion. All in favor, motion carried.
- M. **Sanitary Sewer System repairs** – Miller made a motion to approve the repairs of Effluent Lift Station Pump #2 and Influent Lift Station Pump #1 as presented. Pearson seconded the motion. All in favor, motion carried.
- N. **Sue Riesing 6-month review** – Miller made a motion to move Riesing to regular employee status as she has successfully completed her probation period. Carlson seconded the motion. All in favor, motion carried.

- O. **Recognition of Service** – Council recognized and thanked Councilmember Dan Sculley for his years of service. Former Councilmember John Rossini was not in attendance at the meeting however, his service was recognized by the council at the meeting.

VIII. Staff/Department Reports:

- A. **Clerks update** – City Hall will be open Dec. 19-21 and closed Dec. 22-27, 2022.
- B. **Public Works** – Written report. Also, RDO will be out to fix the wing on grader. The plow was taken to Crysteel because it was not going up or down or moving properly. When the mechanic took it off the trailer, he noticed wires were cut and they needed to be replaced.
- C. **PeopleService Report** - Written report.
- D. **Planning Commission Report** - Written report.
- E. **Mayor and Council Reports** - Written report.

- IX. **Adjourn:** Miller made a motion to adjourn. Sculley seconded the motion. All in favor, motion carried. There being no further business, Mayor Carlson adjourned the meeting at 8:57 pm.

City Clerk – Shannon Geier

Randy Carlson - Mayor

Date Approved

Approved